

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **16th day of October 2024 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in Conference Room 401 of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



The Board of Trustees
October 16, 2024
Agenda of Regular Meeting

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held October 16, 2024, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Laura Espinoza, Administrative Assistant, Maintenance and Operations
2. **Pledge of Allegiance to the US flag** - Annalisa Pablo, Manager, Therapy Services
3. **Pledge of Allegiance to the Texas flag** - Annalisa Pablo, Manager, Therapy Services
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Recognition of Principal's Appreciation Month** - Presentation by Dr. Charles Ned, Director, Schools Division
 - B. **Recognition of Head Start Awareness Month** - Presentation by Venetia Peacock, Senior Director, Head Start
 - C. **Employee of the Month** - Danielle Clark, Chief Communications Officer on behalf of Dr. Tyrone Sylvester, Executive Director of Human Resources
 - D. **Superintendent Monthly Report** - James Colbert, Jr.
 - E. **Annual Division Update** - John Prestigiacomio, Director Maintenance and Operations
 - F. **Annual Division Update** - Carie Crabb, Senior Director, School Based Therapy Services
 - G. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

H. **Report of Board Committees** - Committee Chairs

I. **Monthly Financial Reports through 09/30/2024** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for September 2024

B. Consider approval of the following Meeting Minutes:

1. September 18,2024 Feasibility Committee Meeting Minutes
2. September 18, 2024 Regular Board Meeting Minutes

C. Consider acceptance of the following grant awards:

1. **Consider acceptance of the Notice of Award (NOA) 06CH011535-05-04** from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for a budget revision in the amount of \$233,514 for LAP-D assessment/screener and soft cost for the preparation of form1303 playground applications.
2. **Consider acceptance of the Notice of Award (NOA) 06CH011535-05-03** from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) in the amount of \$114,020 for a budget revision of operation funds from Personnel to Contractual for soft costs related to Coolwood Head Start 1303 application for the period of 01/01/2024 through 12/31/2024.
3. **Consider acceptance of the Notice of Award (NOA) 06HP000311-05-02** from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for a budget revision in the amount of \$9,220 to purchase a refrigerator freezer for Barrett Station Early Head Start.
4. **Consider acceptance of Hogg Foundation for Mental Health Grant** to Harris County Department of Education Head Start in the amount of \$8,000 to support the Healthy Minds Healthy Children project.
5. **Consider ratification of acceptance of the Notice of Award (NOA) 06HP000559-01-01** from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) to waive the 15 percent limitation on Administrative Cost for the Early Head Start-Child Care Partnership grant 06HP000559 for the period of 09/01/2024 through 08/31/2025.

D. Consider approval of the following grant proposals:

1. **Consider approval to submit a Carryover Facilities 1303 grant application** for the replacement of playground at La Porte Head Start (\$478,553) and a Supplement 1303 Facilities grant application for the replacement of playground at Tidwell Head Start (\$474,150) in the amount of \$952,703 to the Department of Health and Human Services (HHS) Administration for Children and Families (ACF), Office of Head Start (OHS) for grant 06CH011535.
2. **Consider approval of a partnership agreement with Tejano Center for the participation in joint projects and grant proposal** to the Environmental Protection Agency (EPA) to improve energy and air quality in respective jurisdictions.

E. Consider ratification/approval of the following Interlocal Contracts:

1. **Consider ratification of FY2025 Interlocal (Revenue) Agreements for Academic and Behavior School West in the aggregate amount of \$1,011,325, for the period of 08/26/2024 through 06/05/2025 with the following districts:** Brenham ISD for four (4) out-of-county annual contracts in the amount of \$115,500 (\$28,875 each), El Campo ISD for two (2) out of-county annual contracts in the amount of \$57,750 (\$28,875 each); Navasota ISD for one (1) out of-county annual contract in the amount of \$28,875 (\$28,875 each); Pasadena ISD for twenty-five (25) in-county annual contracts in the amount of \$595,000 (\$23,800 each); Tomball ISD for two (2) in-county annual contracts in the amount of \$47,600 (\$23,800 each); **and amend** Katy ISD to increase from six (6) to seven (7) in-county annual contracts in the amount of \$166,600 (\$23,800 each).
2. **Consider ratification of FY2025 Interlocal (Revenue) Agreements in the aggregate amount of \$557,550 for Academic and Behavior School East for the contract period of 08/26/2024 through 06/05/2025 with the following districts:** Cleveland ISD for three (3) out of-county annual contracts in the amount of \$57,750 for two (2) units, one (1) unit was rolled over from FY24 Annual Contract (\$28,875 each); Dayton ISD for twelve (12) in-county annual contracts in the amount of \$285,600 (\$23,800 each); Goose Creek CISD for eight (8) in-county annual contracts in the amount of \$190,400 (\$23,800 each); **and amend** Channelview ISD to decrease the aggregate amount from \$47,600 to \$23,800 (a decrease of \$23,800) for one (1) unit for a total of one (1) unit (in-county \$23,800 each).
3. **Consider ratification of Interlocal (Revenue) ESY (Extended School Year) Agreement for FY 2024 in the aggregate amount of \$78,000 for Academic and Behavior West with the following district:** Houston ISD for thirteen (13) in-county ESY contracts (\$6,000 each) for the period of 06/05/2024 through 07/11/2024.
4. **Consider ratification of Interlocal (Revenue) ESY (Extended School Year) Agreement for FY 2024 in the aggregate amount of \$18,000 for Academic and Behavior East with the following district:** Houston ISD for three (3) in-county ESY contracts (\$6,000 each) for the period of 06/05/2024 through 07/11/2024.

5. **Consider ratification of Interlocal (Revenue) Agreements for School-Based Therapy Services, in the aggregate amount of \$99,015, with the following districts:** Aristoi Classical Academy (0 students served in FY2024) in the amount of \$35,020; Conroe ISD (10 students served in FY2024) in the amount of \$9,605; Pasadena ISD (3 students served in FY2024) in the amount of \$9,785; Sam Houston Charter School (2 students served in FY2024) in the amount of \$10,615 for the period of 08/16/2024 through 08/15/2025 and Stafford MSD (23 students served in FY2024) in the amount of \$33,990 for the period of 09/01/2024 through 08/31/2025 to provide therapy services.

6. **Consider ratification of Interlocal (Revenue) Agreement for Records Management Services with Houston Community College for the period of 10/01/2024 through 09/30/2025, in the amount of \$25,000** to perform record management services.

7. **Consider Approval of Interlocal (Non-Monetary) Agreement for Center for Safe and Secure Schools with Waller ISD** for a Youth Mental Health First Aid all-day training session to be held on 11/05/2024.

- F. Consider approval of the following items for the HCDE Choice Partners Cooperative:
 1. **Consider approval of the Contract Award for job no. 24/052SG for Scientific Equipment and Related Items for the period of 10/16/2024 through 10/15/2025 with the following vendors:** Gaumard Scientific Co., Inc. (24/052SG-01); Nasco Education, LLC (24/052SG-02), and School Specialty, LLC (24/052SG-03).

 2. **Consider approval of the Contract Award for job no. 24/047TC for Maintenance (All Trades) and Job Order Contracting (JOC_IDIQ) Single Trade Component for the period of 10/16/2024 through 09/17/2025 with the following vendors:** Digital Air Control, Inc., dba DAC Inc. (24/047TC-14); Dynamic Systems, Inc. (24/047TC-15); NUR Electrical Services Inc. (24/047TC-21); and Tarkett USA, Inc. (24/047TC-28).

 3. **Consider approval of HCDE Interlocal Agreements with:** Central Texas Housing Consortium, Temple, Texas; Fort Worth Transportation Authority dba Trinity Metro, Fort Worth, Texas; Harris County Emergency Services Department No. 7, Spring, Texas; Impact Public Schools, Tukwila, Washington; McKinney Municipal Utility District No. 1 Collin County, McKinney, Texas; Montgomery County Emergency Services Departments No. 1, Willis, Texas; Progreso Independent School District, Progreso, Texas; Putnam County School Board District, Palaka, Florida; Tempe Union High School district No. 213, Tempe, Arizona; Wise County, Decatur, Texas; and City of Yuma, Yuma, Arizona.

G. Consider approval of the following items for Internal Purchasing:

1. **Consider approval to amend CH Local FY 2024 to add \$20,000 for Spalding, Nichols, Lamp, Langlois in the aggregate amount not to exceed \$420,000.** The original amount was an estimate of projected and budgeted expenditures for various divisions.
2. **Consider approval of the Contract Award for job no. 24/037DR-2 for Advisors, Coaches, Consultants, Counselors, Speakers and Trainers for the period of 10/16/2024 through 10/15/2029 with the following vendors:** Aspire & Reach Educational Consulting Services, LLC; beYOUNDthewrds Inc. dba beYOUNDthewrds Studios Foundation, Inc.; Boykins Youth Foundations; Dream to Vision Education, Inc; From Dreams 2 Reality; WRT Enterprise Group, LLC dba Wendy Richard Tilford Education Services; Lateralus Group LLC; Roads Consulting Group; The SpyGlass Group, LLC; TheTechExpects LLC; and WestEd.
3. **Consider approval of the Contract Award for job no. 24/056TD for Licensed Real Estate Appraisal Services, for the period of 11/01/2024 through 10/31/2029, to the following vendors:** Atrium Real Estate Services, LLC; BBG, Inc; JLL Value and Risk Advisory Services, LLC; National Appraisal Partners, LLC; Salem Valuation Solutions; VPA Houston & Dallas, Inc. dba Valbridge Property Advisors Houston.
4. **Consider approval to amend CH Local FY 2025 to add \$100,000 for McGriff Seibels & Williams (job 21/0671A) in the aggregate amount not to exceed \$1,300,000 for HCDE property insurance.**

7. **ACTION ITEMS - NON-CONSENSUS**

1. **Consider approval to adopt tax rate of \$.004799 per \$100 valuation for Tax Year 2024 (FY 24-25) in accordance with the Truth in Taxation laws codified in Chapter 26 and amended by the 88th Legislature.**
2. **Consider Ratification of Amendments to the AIA G802 Agreement with English + Associates Architects (job no. 20/043IA) in the aggregate amount of \$102,770 for services associated with storm damage from Hurricane Beryl to include roof repairs and a new generator at the new Coolwood Head Start location.**
3. **Consider ratification of HCDE Schools Division 2024-2025 Professional Development Plan 08/26/2024 - 08/31/2025.**
4. **Consider approval for the HCDE Records Management Division to purchase four (4) 2024 Chevrolet Express Vans from Parkway Chevrolet, Inc., (BuyBoard Contract Number: 724-23) for an amount not to exceed \$204,828.**
5. **Consider approval of Change Order #1 for the Barrett Station Head Start Playground (CSP #24/039TD) with EMA Sport Solutions, LLC, Inc. for the site work, civil work, and playground surface and delegate authority to the Superintendent or his designee to negotiate, finalize, and execute Change Order #1, extending Substantial Completion to 9/18/2024. Cost estimate of work to be completed or corrected: \$8,500.**

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employee, including, but not limited to, Superintendent's evaluation.
 - B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
9. **Discussion and possible action regarding future agenda items**
10. **RECONVENE** for possible action on items discussed in executive session
11. **INFORMATION ITEMS**
 1. **Risk Assessment Report for Fiscal Year 2024**
 2. **Submission of grant proposal to the U.S. Department of Transportation** in the amount of \$15 million to implement the Charging for the Future project, which will install electric vehicle charging stations at HCDE sites on Irvington Blvd. and Crosstimbers, and other locations in partnership with a community organization. The charging stations will help reduce greenhouse gas emissions and fill in gaps in accessing alternative fuel infrastructure in economically disadvantaged communities. Requested funds will provide opportunities for workforce development and small business participation during the project.
 - A. **Human Resources**
 1. Personnel
 2. Employee Count
12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, November 20, 2024, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent